

Governor's Workforce Investment Board One Stop Development Committee

**Conference Call
March 15, 2006**

DRAFT MINUTES

Committee Members Present: Marty Copps, Chair; Mike DesRosier; Keith Kelly; Gail Richardson; Jeff Rupp; and Linda Woods.

Committee Members Absent: Dave Crum and Gary Perry.

Staff: Pam Watson, Chris Wilhelm and Jessica Snyder

Guests: Kathy Yankoff and Bruce Day.

Welcome and Introductions

Committee Chair Marty Copps called the meeting to order at 9:00 a.m. Pam Watson reviewed the documents in committee packets and Jessica Snyder took roll call.

Approval of Agenda and Minutes from January 19, 2006

Mike DesRosier moved to approve the agenda and minutes from January 19, 2006 as written and Jeff Rupp seconded the motion. The motion carried unanimously.

Adopt General Definitions for One-Stop System

The committee members reviewed the general definitions. Gail Richardson asked examples be included in the definitions for clarification for partners, operator, and center. Pam Watson stated examples could be listed but some examples wouldn't apply to all. Jeff Rupp stated the partners are in the WIA law. Ms. Watson stated the mandatory partners are listed in the Law but additional partners could differ from community to community. Commissioner Keith Kelly asked if it would be possible to find an example with an array of partners and state that it is just one example but will differ community to community. Ms. Watson stated partners and programs could be listed in the definitions before distributing them to the CMTs.

Mr. Rupp stated Commissioner Kelly informed the committee at their last meeting that economic development should included whenever possible at the local level. Ms. Watson stated the CMT letters had been drafted for Chairwoman Copps to sign. Commissioner Kelly stated the CMT should include all partners including economic development. Linda Woods asked if the Statewide Consortium Agreement would be attached to the CMT letter. Chairwoman Copps reported the letters state the process and criteria for becoming certified and lists of contacts for Local Development Organizations and Certified Regional Development Corporations. Ms. Watson stated the Consortium Agreement was not signed but a follow up letter could be sent in the near future with the Consortium Agreement and definitions attached.

Chairwoman Copps reported the Miles City CMT would like to keep JobLINC. Commissioner Keith Kelly moved to recommend the SWIB keep the JobLINC logo as a statewide identifier, Gail Richardson seconded the motion. The motion carried unanimously.

Commissioner Keith Kelly moved to recommend the SWIB approve the definitions with the inclusions of the examples, Gail Richardson seconded the motion. The motion carried unanimously.

Next Meeting

Pam Watson stated the letter encouraging CMTs to submit for certification will be mailed and action on any business plans can be done at the next committee meeting. Chairwoman Copps stated the number of requests for certification would determine when the next committee meeting would be held.

Adjournment

With no further business the meeting adjourned at 9:20 a.m.

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